

AOC No.	Operator	<input type="checkbox"/> Initial Issue
		<input type="checkbox"/> Variation / Amendment
		<input type="checkbox"/> Renewal

## JAR-OPS 3, Operations Manual Checklist

JARs preceded by # may not generate material which is appropriate for inclusion in Operations Manuals

JAR	Operations Manual Reference
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### Subpart B, General

JAR-OPS 3.005 General	Part A, Section 8
# JAR-OPS 3.010 Exemptions	
# JAR-OPS 3.015 Operational Directives	
JAR-OPS 3.020 Laws, Regulations and Procedures – Operator's Responsibilities	Part A, 2.4
#JAR-OPS 3.025 Common Language	
JAR-OPS 3.030 Minimum Equipment Lists – Operator's Responsibilities	Part A, 8.1, 8.6
JAR-OPS 3.035 Quality system	Part A, Section 3
JAR-OPS 3.037 Accident prevention and flight safety programme	Part A, 2.3
JAR-OPS 3.040 Additional crew members	Part A, 4.1
#JAR-OPS 3.045	
JAR-OPS 3.050 Search and rescue information	Part A, 8.1
JAR-OPS 3.055 Information on emergency and survival equipment carried	Part B
#JAR-OPS 3.060 Ditching	
JAR-OPS 3.065 Carriage of weapons of war and munitions of war	Part A, 9.6
JAR-OPS 3.070 Carriage of sporting weapons and ammunition	Part A, 9.6
JAR-OPS 3.075 Method of carriage of persons	Part A, 8.3.15.3
JAR-OPS 3.080 Offering dangerous goods for transport by air	Part A, 9. Part D
JAR-OPS 3.085 Crew responsibilities	Part A, 1.4, 1.5
JAR-OPS 3.090 Authority of the commander	Part A, 1.4.3
#JAR-OPS 3.095	
JAR-OPS 3.100 Admission to flight deck	Part A, 8.3.12, 8.3.13

Subpart B cont:

JAR	Operations Manual Reference
JAR-OPS 3.105 Unauthorised carriage	Part D, 2.4.2
JAR-OPS 3.110 Portable electronic devices	Part A, 8.3.16.2
JAR-OPS 3.115 Alcohol and drugs	Part A, 1.4.3(d)
JAR-OPS 3.120 Endangering safety	Part A, 1.4, 1.5
JAR-OPS 3.125 Documents to be carried	Part A, 8.1.12
JAR-OPS 3.130 Manuals to be carried	Part A, 8.1.12(c)
JAR-OPS 3.135 Additional information and forms to be carried	Part A, 8.1.12(d)
JAR-OPS 3.140 Information retained on the ground	Part A, 8.1.12.1
JAR-OPS 3.145 Power to inspect	Part A, 2.5
JAR-OPS 3.150 Production of documentation and records	Part A, 1.4.3(y)
JAR-OPS 3.155 Preservation of documentation	Part A, 2.4
#JAR-OPS 3.160 Preservation, production and use of flight recorder recordings	
#JAR-OPS 3.165 Leasing	
#JAR-OPS 3.170	

**Subpart C, Operator Certification and Supervision**

JAR-OPS 3.175 General rules for Air Operator Certification	Part A, 0.2.2, 0.2.4, 1.1, 1.2, 1.4.3(g), 8.1, 8.1.2, 8.1.11, 8.2.2, 8.3.2, 8.7.2. Part D
#JAR-OPS 3.180 Issue, variation and continued validity of an AOC	
#JAR-OPS 3.185 Administrative requirements	
#JAR-OPS 3.190	
#Appendix 1 to JAR-OPS 3.175 Contents and conditions of the Air Operator Certificate	
Appendix 2 to JAR-OPS 3.175 The management and organisation of an AOC holder	Part A, Sections 1, 2 & 3

**Subpart D, Operational Procedures**

JAR-OPS 3.195 Operational Control and Supervision	Part A, Section 2
JAR-OPS 3.200 Operations Manual	Part A, 0.2.5

Subpart D cont:

JAR	Operations Manual Reference
JAR-OPS 3.205 Competence of operations personnel	Part A, 5.4, 5.5
JAR-OPS 3.210 Establishment of procedures	Parts A, B, C & D together with the Cabin Safety Procedures Manual (if published)
JAR-OPS 3.215 Use of Air Traffic Services	Part A, 1.4 (w)
JAR-OPS 3.220 Authorisation of Aerodromes by the Operator	Part A, 8.1.2, 8.1.2.2 & Part C
JAR-OPS 3.225 Aerodrome Operating Minima	Part A, 8.1 & Part C
JAR-OPS 3.230 Instrument departure and approach procedures	Part C
JAR-OPS 3.235 Noise abatement procedures	Part C
JAR-OPS 3.240 Routes and areas of operation	Part A, 1.4, 8.1
JAR-OPS 3.243 Operations in areas with specific navigation performance requirements	Part A, 8.3.2.4 & Part C
JAR-OPS 3.250 Establishment of minimum flight altitudes	Part A, 8.1.1 & Part C
JAR-OPS 3.255 Fuel policy	Part A, 8.1.7 & Part B
JAR-OPS 3.260 Carriage of persons with reduced mobility	Part A, 8.2.2.2
JAR-OPS 3.265 Carriage of inadmissible passengers, deportees or persons in custody	Part A, 8.2.2.1(d)
JAR-OPS 3.270 Stowage of baggage and cargo	Part A, 8.2.2.3
#JAR-OPS 3.275	
JAR-OPS 3.280 Passenger seating	Part A, 8.2.2.1
JAR-OPS 3.285 Passenger briefing	Part A, 8.3.16
JAR-OPS 3.290 Flight preparation	Part A, 8.1 & Part C
JAR-OPS 3.295 Selection of aerodromes	Part A, 8.1.2 & Part C
JAR-OPS 3.297 Planning Minima for IFR Flights	Part A, 8.1.2.3
JAR-OPS 3.300 Submission of ATS Flight Plan	Part A, 8.1.9, 8.3
JAR-OPS 3.305 Refuelling/defuelling with passengers embarking, on board or disembarking	Part A, 8.2.1, 8.2.1.4

Subpart D cont:

JAR	Operations Manual Reference
JAR-OPS 3.307 Refuelling/Defuelling with wide-cut fuel	Part A, 8.2.1.3, 8.2.1.4
JAR-OPS 3.310 Crew Members at stations	Part A, 8.3.10
JAR-OPS 3.320 Seats, safety belts and harnesses	Part A, 8.3.11
JAR-OPS 3.325 Securing of passenger cabin and galley(s)	Part A, 8.3.15
JAR-OPS 3.330 Accessibility of emergency equipment	Part A, 8.3.15
JAR-OPS 3.335 Smoking on board	Part A, 8.3.15.7
JAR-OPS 3.340 Meteorological conditions	Part A, 8.1.3.1, 8.1.3.2
JAR-OPS 3.345 Ice and other contaminants	Part A, 8.2.4 & Part B
JAR-OPS 3.350 Fuel and oil supply	Part A, 8.1.7
JAR-OPS 3.355 Take-off conditions	Part A, 1.4.3(n)
JAR-OPS 3.360 Application of take-off minima	Part A, 8.1.5.2
JAR-OPS 3.365 Minimum flight altitudes	Part A, 8.1.1.1
JAR-OPS 3.370 Simulated abnormal situations in flight	Part A, 1.4.3 (z)
JAR-OPS 3.375 In-flight fuel management	Part A, 1.4.3, 8.3.7
JAR-OPS 3.385 Use of supplemental oxygen	Part A, 8.8
JAR-OPS 3.395 Ground proximity detection	Part A, 8.3.5
JAR-OPS 3.400 Approach and landing conditions	Part A, 1.4.3 (n)
JAR-OPS 3.405 Commencement and continuation of approach	Part A, 8.1.3.2.14
JAR-OPS 3.410 Operating procedures – Threshold crossing height	Part B
JAR-OPS 3.415 Journey log	Part A, 8.1.10
JAR-OPS 3.420 Occurrence reporting	Part A, 11.2
JAR-OPS 3.425 Accident reporting	Part A, 11.1

Subpart D cont:

JAR	Operations Manual Reference
Appendix 1 to JAR-OPS 3.270 Stowage of baggage and cargo	Part A, 8.2.2.3
Appendix 1 to JAR-OPS 3.305 Re/Defuelling, passengers embarking, on board or disembarking	Part A, 8.2.1.4
Appendix 1 to JAR-OPS 3.375 In-flight fuel management	Part A, 8.3.7

**Subpart E, All Weather Operations**

JAR-OPS 3.430 Aerodrome Operating Minima – General	Part A, 8.1.3 & Parts B & C
JAR-OPS 3.435 Terminology	Part A, 8.4.1.1
JAR-OPS 3.440 Low Visibility Operations – General operating rules	Part A, 8.4.3
JAR-OPS 3.445 Low Visibility Operations – Aerodrome considerations	Part A, 8.4.3
JAR-OPS 3.450 Low Visibility Operations – Training and Qualifications	Part A, Part D
JAR-OPS 3.455 Low Visibility Operations – Operating Procedures	Part A, 8.4.3
JAR-OPS 3.460 Low Visibility Operations – Minimum equipment	Part A, Part B
JAR-OPS 3.465 VFR Operating minima	Part A, 8.1.4
Appendix 1 to JAR-OPS 3.430 Aerodrome Operating Minima	Part A, 8.1.3 & Part C
Appendix 1 to JAR-OPS 3.440 Low Visibility Operations – General Operating Rules	Part A, 8.4.3, Part B
Appendix 1 to JAR-OPS 3.450 Low Visibility Operations – Training & Qualifications	Part A, Part D
Appendix 1 to JAR-OPS 3.455 Low Visibility Operations – Operating procedures	Part A,, 8.4.3 & Part B
Appendix 1 to JAR-OPS 3.465 Minimum Visibilities -VFR Operations	Part A, 8.1.3.1

**Subpart F, Performance General**

JAR-OPS 3.470 Applicability	Part A, 8.1.13 & Part B
JAR-OPS 3.475 General	Part B
JAR-OPS 3.480 Terminology	Part B

**Subpart G, Performance Class 1**

#JAR-OPS 3.485 General	
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Subpart G cont:

JAR	Operations Manual Reference
JAR-OPS 3.490 Take-off	Part B
JAR-OPS 3.495 Take-off Flight Path	Part B
JAR-OPS 3.500 En-route – Critical Power Unit Inoperative	Part B
JAR-OPS 3.510 Landing	Part B

**Subpart H, Performance Class 2**

JAR-OPS 3.515 General	Part B
JAR-OPS 3.517 Applicability	Part B
JAR-OPS 3.520 Take-off	Part B
JAR-OPS 3.525 Take-off Flight Path	Part B
JAR-OPS 3.530 En-Route – Critical Power Unit Inoperative	Part A, 8.1.13.2.1 & Part B
JAR-OPS 3.535 Landing	Part B

**Subpart I, Performance Class 3**

JAR-OPS 3.540 General	Part A 8.1.13.4 & Part B
JAR-OPS 3.545 Take-off	Part B
JAR-OPS 3.550 En-Route	Part B
JAR-OPS 3.555 Landing	Part B

**Subpart J, Mass and Balance**

JAR-OPS 3.605 General	Part A, 1.4.3(o), 8.1.8
JAR-OPS 3.607 Terminology	Part A, 8.1.8.1
JAR-OPS 3.610 Loading, mass and balance	Part A, 8.1.8 & Part B
JAR-OPS 3.615 Mass values for crew	Part A, 8.1.8.4
JAR-OPS 3.620 Mass values for passengers and baggage	Part A, 8.1.8.5
JAR-OPS 3.625 Mass and balance documentation	Part A, 8.1.8.3
#Appendix 1 to JAR-OPS 3.605 Mass and Balance – General	
#Appendix 1 to JAR-OPS 3.620(h) Procedure for establishing revised standard mass values for passengers and baggage	
Appendix 1 to JAR-OPS 3.625 Mass and Balance Documentation	Part B

## Subpart K, Instruments and Equipment

JAR	Operations Manual Reference
JAR-OPS 3.630 General introduction	Part A, 8.1(b)(ii)/(iii) & Part B
JAR-OPS 3.640 Helicopter operating lights	Part B
JAR-OPS 3.647 Equipment for operations requiring a radio communication and/or radio navigation system	Part B
JAR-OPS 3.650 Day VFR operations – Flight and navigational instruments and associated equipment	Part B
JAR-OPS 3.652 IFR or night operations – Flight and navigational instruments and associated equipment	Part B
JAR-OPS 3.655 Additional equipment for single pilot operation under IFR	Part B
JAR-OPS 3.660 Radio altimeters	Part A, 8.3.4 & Part B
JAR-OPS 3.670 Airborne weather radar equipment	Part A, 8.3.8.1.2 & Part B
JAR-OPS 3.675 Equipment for operations in icing conditions	Part A, 8.3.8.2 & Part B
JAR-OPS 3.685 Flight crew interphone system	Part B
JAR-OPS 3.690 Crew member interphone system	Part B
JAR-OPS 3.695 Public address system	Part B
JAR-OPS 3.700 Cockpit voice recorders-1	Part B
JAR-OPS 3.705 Cockpit voice recorders-2	Part B
JAR-OPS 3.715 Flight data recorders-1	Part B
JAR-OPS 3.720 Flight data recorders-2	Part B
JAR-OPS 3.730 Seats, seat safety belts, harnesses and child restraint devices	Part B
JAR-OPS 3.731 Fasten Seat belt and No Smoking signs	Part B
JAR-OPS 3.745 First-Aid Kits	Part B
JAR-OPS 3.775 Supplemental oxygen – Non-pressurised helicopters	Part A, 8.8.1 & Part B
JAR-OPS 3.790 Hand fire extinguishers	Part B
#JAR-OPS 3.800 Marking of break-in points	
JAR-OPS 3.810 Megaphones	Part B
JAR-OPS 3.815 Emergency lighting	Part B
JAR-OPS 3.820 Automatic Emergency Locator Transmitter	Part B
JAR-OPS 3.825 Life-jackets	Part A, 8.1.16 & Part B

## Subpart K cont

JAR	Operations Manual Reference
JAR-OPS 3.830 Life-rafts and survival ELTs for extended overwater flights	Part B
JAR-OPS 3.835 Survival equipment	Part B
JAR-OPS 3.837 Additional requirements for helicopters operating to or from helidecks located in a hostile sea area	Part B
JAR-OPS 3.840 Helicopters certificated for operating on water – Miscellaneous equipment	Part B
JAR-OPS 3.843 All helicopters on flights over water – Ditching	Part A, 8.1.14 & Part B
Appendix 1 to JAR-OPS 3.775 Supplemental Oxygen for non-pressurised Helicopters	Part A, 8.8 & Part B

**Subpart L, Comms and Nav Equipment**

JAR-OPS 3.845 General Introduction	Part A, 8.3.2 & Part B
JAR-OPS 3.850 Radio Equipment	Part B
JAR-OPS 3.855 Audio Selector Panel	Part B
JAR-OPS 3.860 Radio equipment for operations under VFR over routes navigated by reference to visual landmarks	Part B
JAR-OPS 3.865 Communication and Navigation equipment for operations under IFR, or under VFR over routes not navigated by reference to visual landmarks	Part B

**Subpart M, Aeroplane Maintenance**

#JAR-OPS 3.875 General	
#JAR-OPS 3.880 Terminology	
#JAR-OPS 3.885 Application for and approval of the operator's maintenance system	
JAR-OPS 3.890 Maintenance responsibility	Part A, 8.1.11
#JAR-OPS 3.895 Maintenance Management	
JAR-OPS 3.900 Quality System	Part A, 3
JAR-OPS 3.905 Operator's Maintenance Management Exposition	Part A, 1.1
#JAR-OPS 3.910 Operator's helicopter maintenance programme	
JAR-OPS 3.915 Operator's helicopter Technical Log	Part A, 8.1.11
#JAR-OPS 3.920 Maintenance Records	
#JAR-OPS 3.930 Continued Validity of the Air Operator Certificate in Respect of the Maintenance System	
#JAR-OPS 3.935 Equivalent Safety Case	

**Subpart N, Flight Crew**

JAR	Operations Manual Reference
JAR-OPS 3.940 Composition of Flight Crew	Part A, 4, 5
JAR-OPS 3.945 Conversion training and checking	Part A, 5 & Part D
JAR-OPS 3.950 Differences training and Familiarisation training	Part D
JAR-OPS 3.955 Upgrade to commander	Part A, 5.2.1 & Part D
JAR-OPS 3.960 Commanders – Minimum qualification requirements	Part A, 5.2.1 & Part D
JAR-OPS 3.965 Recurrent training and checking	Part A, 5.2.1/2 & Part D
JAR-OPS 3.968 Pilot qualification to operate in either pilot's seat	Part D
JAR-OPS 3.970 Recent experience	Part A, 5.2.3 & Part D
JAR-OPS 3.975 Route and Aerodrome Competence qualification	Part C & Part D
JAR-OPS 3.980 Operation on more than one type or variant	Part A, 5.2.5 & Part D
JAR-OPS 3.985 Training records	Part D
Appendix 1 to JAR-OPS 3.940(c) Single pilot operations under IFR or at night	Part A, 4.1.3 & Part D
Appendix 1 to JAR-OPS 3.945 Operator's Conversion Course	Part A, 5.2 & Part D
Appendix 1 to JAR-OPS 3.955 Upgrading to commander	Part D
Appendix 1 to JAR-OPS 3.965 Recurrent training and checking	Part D
Appendix 1 to JAR-OPS 3.968 Pilot qualification to operate in either pilot's seat	Part D

**Subpart O, Cabin Crew**

JAR-OPS 3.988 Applicability	Part A, 4.1. & Part D
JAR-OPS 3.990 Number and composition of cabin crew	Part A, 4.1
JAR-OPS 3.995 Minimum requirements	Part A, 5.3 & Part D
JAR-OPS 3.1000 Senior cabin crew members	Part A, 4.1.4
JAR-OPS 3.1010 Initial and conversion training	Part D

Subpart O cont:

JAR	Operations Manual Reference
JAR-OPS 3.1015 Recurrent training	Part D
JAR-OPS 3.1020 Refresher training	Part D
JAR-OPS 3.1025 Checking	Part D
JAR-OPS 3.1030 Operation on more than one type or variant	Part D
JAR-OPS 3.1035 Training records	Part D
Appendix 1 to JAR-OPS 3.1015 Recurrent training	Part D
Appendix 1 to JAR-OPS 3.1020 Refresher training	Part D

**Subpart P, Manuals, Logs and Records**

JAR-OPS 3.1040 General Rules for Operations Manuals	Part A, 0.1, 0.2
JAR-OPS 3.1045 Operations Manual – structure and contents	Part A, 0.1
JAR-OPS 3.1050 Helicopter Flight Manual	Part A, 0.1
#JAR-OPS 3.1055 Journey log	
JAR-OPS 3.1060 Operational flight plan	Part A, 8.1(a), 8.1.10
JAR-OPS 3.1065 Document storage periods	Part A, 2.4
#JAR-OPS 3.1070 Operator's maintenance management exposition	
JAR-OPS 3.1071 Helicopter Technical Log	Part A, 8.1.11
Appendix 1 to JAR-OPS 3.1045 Operations Manual Contents	Parts A, B, C & D
Appendix 1 to JAR-OPS 3.1065 Document storage periods	Part A, 2.4

**Subpart Q (Not yet issued, Pravilnik o random vremenu članova posade ("Narodne novine", broj 68/00 still refers)**

**Subpart R, Dangerous Goods**

<b>JAR</b>	<b>Operations Manual Reference</b>
JAR-OPS 3.1150 Terminology	Part A, 9.0
JAR-OPS 3.1155 Approval to Transport Dangerous Goods	Part A, 9.1
JAR-OPS 3.1160 Scope	Part A, 9.1
JAR-OPS 3.1165 Limitations on the Transport of Dangerous Goods	Part A, 9.1
JAR-OPS 3.1170 Classification	Part A, 9.4
JAR-OPS 3.1175 Packing	Part A, 9.1.8, 9.2.2
JAR-OPS 3.1180 Labelling and Marking	Part A, 9.1.8
JAR-OPS 3.1185 Dangerous Goods Transport Document	Part A, 9.2.4, 9.3.2
JAR-OPS 3.1195 Acceptance of Dangerous Goods	Part A, 9.2
JAR-OPS 3.1200 Inspection for Damage, Leakage or Contamination	Part A, 9.2
JAR-OPS 3.1205 Removal of Contamination	Part A, 9.2
JAR-OPS 3.1210 Loading Restrictions	Part A, 9.2.3
JAR-OPS 3.1215 Provision of Information	Part A, 8.2.2, 8.3.16.1, 9.2, 9.4, 11.11
JAR-OPS 3.1220 Training programmes	Part D
JAR-OPS 3.1225 Dangerous Goods Incident and Accident Reports	Part A, 9.3.2

**Subpart S, Security**

JAR-OPS 3.1235 Security requirements	Part A, 10.1
JAR-OPS 3.1240 Training programmes	Part A, 10.2
JAR-OPS 3.1245 Reporting acts of unlawful interference	Part A, 10.5
JAR-OPS 3.1250 Helicopter search procedure checklist	Part A, 10.3
JAR-OPS 3.1255 Flight crew compartment security	Part A, 10.4

